

Algoma Public Library
Board of Trustees Meeting Minutes
March 18, 2024

Members Present: Director Cathy Kolbeck, Sue Hass, Midge Swedberg, Linda Sherman, Katie Strutz, Nicole Meverden, Diana Vlies, Lila Schlorf

The March 18, 2024 meeting of the Board of Trustees of the Algoma Public Library was called to order by Nicole Meverden at 4:00pm. A motion to approve the agenda was made by Midge Swedberg, seconded by Sue Hass, motion carried.

PUBLIC INPUT: None

A motion to approve the minutes of the February 19, 2024 meeting of the Board of Trustees of the Algoma Public Library was made by Lila Schlorf, seconded by Diana Vlies, motion carried.

FRIENDS OF THE LIBRARY REPORT: Sue Hass gave an update on the Library Friends and the Book Corner. The Book Corner will hold an Easter Egg Hunt on Saturday, March 30th from 11am-3pm. The Little Free Library is currently out for repair.

DIRECTOR'S REPORT: Cathy gave an update on previous and upcoming library programs. Some upcoming library program highlights include:

- Thursday, March 21, 3pm - Hands on Tech for Kids
- Monday, April 1, 3PM-4:30pm – Miniature Book Making
- Wednesday, April 3, 3pm-4pm – Solar Eclipse Crafts
- Friday, April 12, 3:3pm, BookTok Bingo

Braelyn, Stephanie, and Katie all attended a day long library conference sponsored by OWLSnet. Braelyn will be attending a Materials Repair workshop in Gillet on March 20.

Our library has been invited to be one of three pilot libraries for a Workforce Development and NFLS collaboration. Brown County Library, Bay Area Workforce Development Board, and Wisconsin Department of Workforce Development as well as NFLS is working to provide more workforce development support in libraries. More information will be coming soon on that.

TREASURERS REPORT: Revenues and disbursements were presented to the Library Board.

LIBRARY BILLS: A motion to approve the March expenditures was made by Sue Hass seconded by Linda Sherman, motion carried.

OLD BUSINESS: New Carpeting: The library is scheduled to be closed March 25 - March 30 for the installation of new carpeting. Cathy reminded the board on how things will go that week. There will be no items due during that week. The library will also not be filling holds or getting delivery in and the Book Drop will be closed. Staff are working this week to slowly put some

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things away in preparation. Cathy will come in on Saturday before the close to move computers safely out of the way. Library staff will be in all week of the closure to work on removing items from shelves and then putting items back in place after the carpeting has been installed and bookshelves are back in place. We have some volunteers to help throughout the week with moving materials. Staff will be posting updates on our social media and website as well during this time.

NEW BUSINESS: 2024 Policy Review Reading #1: No changes were suggested for the Personnel Policies. Changes were suggested for general library policies. All suggested changes were reviewed and questions answered.

ITEMS FOR NEXT MEETING: 2024 Policy Review and Vote. Fine Free Policy

ADJORN: A motion to adjourn was made by Linda Sherman, seconded by Sue Hass, motion carried. Meeting adjourned at 4:36pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, April 15, 2024 at 4:00pm.

Minutes Recorded by Cathy Kolbeck
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