

Algoma Public Library
Board of Trustees Meeting Minutes
February 19, 2024

Members Present: Director Cathy Kolbeck, Sue Hass, Midge Swedberg, Linda Sherman, Katie Strutz, Nicole Meverden

Members Excused: Diana Vlies, Lila Schlorf

The February 19, 2024 meeting of the Board of Trustees of the Algoma Public Library was called to order by Nicole Meverden at 4:00pm. A motion to approve the agenda was made by Midge Swedberg, seconded by Sue Hass, motion carried.

PUBLIC INPUT: None

A motion to approve the minutes of the January 15, 2024 meeting of the Board of Trustees of the Algoma Public Library was made by Katie Strutz, seconded by Sue Hass, motion carried.

FRIENDS OF THE LIBRARY REPORT: Sue Hass gave an update on the Library Friends and the Book Corner. The Book Corner continues to look for volunteers.

DIRECTOR'S REPORT: Cathy gave an update on previous and upcoming library programs. Some upcoming library program highlights include:

- Tuesday, February 20th: Storytime at 10:30am & Bookworm Book Club at 1pm
- Friday, February 23rd: Stuffed Animal Sleepover at 5:30pm
- Tuesday, February 27th: Adult Creative Writing at 3pm
- Monday, March 4th: International Snack Taste Test at 3:15pm
- Saturday, March 9th: Bug Tussel will be at the library to share tips and tricks on Video Streaming
- Saturday, March 9th: Nerf Madness at 3:30pm at the Elementary School Gym

The Library welcomed our new Children's Librarian, Stephanie St. John.

Braelyn and Stephanie will be attending an all-day training sponsored by NFLS and OWLS on March 7 in Green Bay. Katie will be attending the same training in Little Chute on March 12.

TREASURERS REPORT: Revenues and disbursements were presented to the Library Board.

LIBRARY BILLS: A motion to approve the February expenditures was made by Sue Hass seconded by Linda Sherman, motion carried.

OLD BUSINESS: New Carpeting: The library is scheduled to be closed March 25-March30 for the installation of new carpeting. Cathy updated the board on how things will go that week. There will be no items due during that week. The library will also not be filling holds or getting delivery in. Library staff will be in all week to work on removing items from shelves and then

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putting items back in place after the carpeting has been installed and bookshelves are back in place. Staff will also be monitoring phones and emails. Cathy will start marketing the project more in March to make sure the word gets out about the closure. We will be posting updates on our social media and website as well during this time.

NEW BUSINESS: A motion to approve the 2024 NFLS Youth Services Grant application to be used for our Library of Things collection was made by Midge Swedberg, seconded by Katie Strutz. Motion carried.

2023 Annual Report: The 2023 annual report for the State of Wisconsin has been completed. Cathy presented the report to the board. A motion to approve the report was made by Midge Swedberg, seconded by Lin Sherman. Motion carried.

ITEMS FOR NEXT MEETING: 2024 Policy Review Reading #1

ADJORN: A motion to adjourn was made by Linda Sherman, seconded by Sue Hass, motion carried. Meeting adjourned at 4:29pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, March 18, 2024 at 4:00pm.

Minutes Recorded by Cathy Kolbeck
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